

# HORN LAKE FAMILY PRACTICE PATIENT PAYMENT PLAN

I, \_\_\_\_\_, the patient, (Account # \_\_\_\_\_) understand that I am agreeing to the following payment plan between myself and Horn Lake Family Practice (HLFP). I further understand that I must sign this agreement for it to be valid. All balances must be paid within the timeframe listed below. All unpaid balances 30 days or older will be considered for third party collections.

**1. We understand the hardships** you may be going through, and we want to work with you to resolve your balance. Listed below are our payment plan options.

Payment Plan Balance	Minimum Payment Amount
Under \$100	\$25 per month
\$100 - \$200	\$35 per month
\$201 - \$300	\$45 per month
\$300 or above	\$50 per month

**2. My current patient account balance** is \$\_\_\_\_\_ as of (date) \_\_\_\_\_.

Are claims still pending with insurance? (Circle) Yes / No

I further understand that if claims are still pending with insurance at this time that I may owe an amount in addition to the amount listed above and furthermore, agree to pay that amount based on this plan as well. **Patient's (or Guarantor's) Initials** \_\_\_\_\_

**3. The monthly payment will be** \$\_\_\_\_\_ and payment will be due on the \_\_\_\_\_ of each month.

**4. I hereby authorize Horn Lake Family Practice to deduct the payment amount monthly on the day indicated above from my debit/credit card account:**

Type of Card (Circle): Mastercard / Visa / American Express / Discover

Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ V-Code (3 digit security code): \_\_\_\_\_

Billing Address Street #: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

**5. Any questions or concerns** that I may have had concerning this agreement were answered or discussed with one of the staff members at Horn Lake Family Practice. If this agreement needs to be altered at any time, I will contact the HLFP Office at 662-342-6676 to discuss further options. **Patient's (or Guarantor's) Initials** \_\_\_\_\_

\_\_\_\_\_  
Patient or Guarantor Printed Name

\_\_\_\_\_  
Patient or Guarantor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness: Staff of HLFP Signature